

# **South Central Community School Corporation**

## **School Board Minutes – June 14, 2022**

The South Central Community School Corporation of Trustees met June 14, 2022 at 6:00pm in the library for a regular board meeting. The following members were present: Jake Wade, Allen Stevens, Deborah Allen, Geraldine Grott (virtually), and Dominic Notaro. Others who attended were Dr. Theodore Stevens, Superintendent, Rachel Dutoi, Corporation Treasurer, Jennifer Nagle, Administrative Assistant, and School Attorney representative, Ms. Speichert. The meeting was called to order at 6:04 pm.

## **PLEDGE OF ALLEGIANCE**

Ms. Deb Allen led the Pledge of Allegiance.

## **PUBLIC EXPRESSIONS**

There were no public expressions.

## **TECHNOLOGY DEPARTMENT PRESENTATION-OVERVIEW OF 2021-2022 SCHOOL YEAR, OUTLOOK FOR 2022-2023 SCHOOL YEAR.**

Technology Department, Deb Kammrath and Derek Budka, gave a short presentation highlighting the accomplishments for the past 2021-2022 school year along with a projected outlook for the 2022-2023 School Year.

## **APPROVAL OF DOCUMENTS SUBMITTED BY THE CORPORATION BUSINESS OFFICE.**

Rachel Dutoi, Corporation Treasurer, presented documents for approval from the School Board:

- Resolution to Authorize Rainy Day to Operations Transfer-Jake Wade motioned to approve, Ms. Grott seconded the motion and it carried 5-0.
- Resolution to Authorize Operations to Rainy Day Fund Transfers for any Utility Savings from LED Lighting Installation- Jake Wade motioned to approve, Mr. Notaro seconded the motion and it carried 5-0.
- Purchase of New Financial Software-Gerri Grott motioned to approve, Ms. Allen seconded the motion and it carried 5-0.
- South Central Elementary School to Change Financial Institution-Jake Wade motioned to approve, Deb Allen seconded the motion and it carried 5-0.
- Approval of Precision Control Systems Contract-Allen Stevens motioned to approve, Deb Allen seconded the motion and it carried 5-0.

## **APPROVAL TO SUBMIT PURCHASE ORDER TO KERLIN MOTOR COMPANY FOR TWO ACTIVITY BUSES**

Rachel Dutoi, Corporation Treasurer, requested approval for a Purchase Order to be issued to Kerlin in order that two Activity Buses can be put on hold for South Central Community Schools. Mr. Notaro motioned to approve, Allen Stevens seconded the motion and it carried 5-0.

## **CONSENT AGENDA:**

- a) **Approval of the May 10, 2022 Board Minutes**
- b) **Approval of the May 10, 2022 Executive Session Board Minutes.**
- c) **Personnel Recommendations:**
  - Mr. Anderson, JR/SR High School Principal, is recommending approval for Colin Scheub, to fill the 1-Year English Teacher Position for the School Year 2022-2023.

- Mr. Anderson, JR/SR High School Principal, is recommending approval for Tammy Moser to transfer from the Elementary School Instructional Assistant to JR/SR High School Study Hall Instructional Assistant for the School Year 2022-2023.
  - Mr. Anderson, JR/SR High School Principal, is recommending approval for Tanner Rosebaum resignation as the Study Hall I.S.S. effective immediately.
  - Karen Hagenow, Food Service Director, is recommending approval for the resignation of Sarah Elzinga as a Food Service Worker effective immediately.
  - Karen Hagenow, Food Service Director, is recommending approval for Julie Koppen, Substitute Food Service Worker, to fill the position of Permanent Food Service Worker effective School Year 2022-2023.
  - Karen Hagenow, Food Service Director, is recommending approval for both the 2022-2023 NIESC Food Procurement Co-Op Agreement and the 2022-2023 Dietician Contract. Karen is also seeking approval for the Groen Kettle as holding no value so that it can be removed and discarded from school property.
- d) Professional Leave Requests:**
- Lindsay Dieter, May 13, 2022, 40 Under 40 Conference, South Bend Chamber of Commerce, South Bend, Indiana.
  - Karen Hagenow: May 17, 2022, NIESC POS RFP, Chicory Cafe, Mishawaka, Indiana.
  - Rachel Dutoi, June 15, 2022, ISBA School Budgeting and Finance Seminar, Ivy Tech Community College, Indianapolis, Indiana.
- e) ECA Resignations and Assignments:**
- Approval of Jud Tolmen, Varsity Girls Golf Coach, effective immediately.
  - Approval of Olivia Tolmen, Volunteer Varsity Girls Golf Coach, effective immediately.
- f) Claims:**
- Approval of presented claims.

Dominic Notaro motioned to approve Consent Agenda. Jake Wade seconded the motion and it carried 5-0.

#### **DONATIONS:**

- To: FFA-\$250.00, From: LaPorte County Soil and Water Conservation District
- To: Class of 2023 Prom, From: Development Alliance LLC-\$200.00, Otto and Diana Werner-\$500.00
- To: JH Track - \$200.00, From: Development Alliance LLC
- To: Boys Basketball-\$500.00, From: Pine Lake Realty LLC
- To: Cheer –
  - o From: Sons of the American Legion Post 295-\$400.00
  - o From: Sanlo-\$500.00
  - o From: Brian Hardin-\$325.00
  - o From: Milestone Contractors North-\$500.00

Jake Wade motioned to approve donations. Deb Allen seconded the motion and it carried 5-0.

#### **FIRST READING NEOLA POLICY UPDATE VOLUME 34, NUMBER 2: (INFORMATION ONLY)**

- **Bylaw 0142.3 - Vacancies (Revised):** This Bylaw has been revised to address options for review of prospective appointees for Board vacancies.

- **Bylaw 0167.3 - Public Participation at Board Meetings (Revised)**- This Bylaw has been revised to incorporate the changes required by Senate Enrolled Act 83 and House Enrolled Act 1130, which require the School Board to provide for oral public comment at most regular Board meetings.
- **Policy 1213.01/3213.01/4213.01 - Staff-Student Relations (New)**- These new policies are intended to specifically address staff-student relations that may constitute criminal conduct, child abuse or neglect, inappropriate boundary invasions (optional) or conduct unbecoming a professional staff member.
- **Policy 1216/3216/4216 - Staff Dress and Grooming (New/Revised)**- This policy has been added to the Administration Section as a new policy. The Administrators within the School Corporation should be held to the same standards of dress and grooming as the staff in the Corporation.
- **Policy 2221 - Mandatory Curriculum (Revised)**- Revisions were made to this policy to reflect changes in the statutory language, including replacing AIDS with HIV, and new course requirements.
- **Policy 2600 - School Accountability, Policy 5111 - Determination of Legal Settlement and Eligibility for Enrollment of Students without Legal Settlement in the Corporation; Proof of Indiana Residency (Revised) Policy 8330 - Student Records (All technical corrections)**- These three policies contain a technical correction replacing "ISTEP+" with "State-mandated testing program." This change is being made to keep these policies current with the existing and any future student assessment program in Indiana.
- **Policy 2370.02 - Flex Program (Revised)**- This policy has been revised to reflect changes in terminology, such as replacing ISTEP+, and changes in the graduation requirements under State law.
- **Policy 5340.01 - Student Concussions and Sudden Cardiac Arrest (Technical Correction)**- This technical correction is being made to correct a drafting error in the last update. The term "s/he" is replaced with "the student."
- **Policy 5460 - Graduation Requirements (Revised)**- This policy has been revised to add the Graduation Pathways requirement for the graduating class of 2023 and all classes thereafter.
- **Policy 5511 - Dress and Grooming (Revised)**- Optional language has been added to state what is legally required with regard to enforcing the dress code in a nondiscriminatory/uniform manner and affirming a student's right to dress in accordance with their gender identity (within the constraints of the adopted dress code) versus their birth gender.
- **Policy 5772 - School-Sponsored Student Publications and Productions (Technical Correction)**- This technical correction is being made to correct drafting errors in the last release of Policy 5772 - School-Sponsored Student Publications and Performances.
- **Policy 6110 - Grant Funds (Revised)**- This policy has been revised to include the latest changes to the Education Department General Administrative Regulations (EDGAR). Specific requirements for Maintenance of Effort (MOE) and Maintenance of Equity (MOEquity) will need to be documented and provided at the time of audit of specific funded programs (ESSER, GEER, etc.)
- **Policy 6114 – Cost Principles - Spending Federal Funds (Revised), Policy 6325 - Procurement - Federal Grants/Funds (Revised)**- These policies have been revised to include the latest changes to the Education Department General Administrative Regulations (EDGAR).
- **Policy 8450.01 - Protective Facial Coverings During Pandemic/Epidemic Events (Revised)**- This policy has been revised to reflect the changes in CDC guidance and to

include accommodations for individuals with health issues documented by a physician and students with disabilities.

- **Policy 8500 - Food Service Program (Revised)**- This policy has been revised to include a prohibition against discrimination on the basis of any protected class and to include a complaint procedure for filing complaints of discrimination in the food service program, as required by Federal law.
- **Policy 9150 - School Visitors (Revised)**- This policy has been revised to prohibit persons who are entered in the State Sex and Violent Offender Registry or the equivalent Federal registry and persons who meet the definition of Serious Sex Offender from accessing school grounds pursuant to Indiana law and to provide an option for the Board to select regarding whether to permit visitors other than parents on school grounds.

## **ADMINISTRATIVE REPORT/ACTION ITEMS**

### **GENERAL OBLIGATION BOND**

During our last meeting on May 10th, Sean McGill from Baker Tilly provided detailed information pertaining to a General Obligation (G.O.) Bond for South Central. In addition, the Board approved the corresponding resolutions to proceed with the sale of bonds and a declaration to reimburse expenditures. Tonight, we need to offer the same information and will hold a public hearing a second time before adopting additional resolutions moving forward. It is essential to note that none of the detailed information provided by Sean McGill has changed since that hearing last month and none of the project scope has changed since that hearing last month. If approved, South Central would use the G.O. Bond as a way to keep tax rates steady, while completing projects that we may otherwise continue to delay. If the Board agreed to G.O. Bond that yielded \$885,00, the following projects might be areas of consideration.

<b>PROJECT</b>	<b>ESTIMATED COST</b>
Recently approved parking lot project	\$300,000
2 new mini buses	\$130,000
Exterior painting on building	\$150,000
Masonry / tuckpointing on building	\$150,000
New flooring for HS / Elementary main hallways and cafeteria	\$150,000
<b>TOTAL:</b>	<b>\$880,000</b>
<b>OTHER AREAS OF CONSIDERATION:</b>	
2 Water Heaters	\$100,000
Resurfacing of Track	\$250,000

Jake Wade motioned to approve General Bonds Hearing, Mr. Notaro seconded the motion and it carried 5-0.

### **GENERAL OBLIGATION BOND ACTION ITEMS FOR 6-14-22**

These documents can all be found in the "Excerpts of Minutes" Document provided by Jane Herndon of Ice Miller, LLP.

### **PROJECT RESOLUTION**

"Exhibit A" -This is a legal document that explains the parameters of the Bond.

Allen Stevens motioned to approve Project Resolution, Mr. Notaro seconded the motion and it carried 5-0.

### **ADDITIONAL APPROPRIATION RESOLUTION**

“Exhibit B” This is the legal document that states SC will make an additional appropriation to spend the money received from the bond issuance. Ms Grott motioned to approve Additional Appropriation Resolution, Mr. Notaro seconded the motion and it carried 5-0.

### **FINAL BOND RESOLUTION**

“Exhibit C” This is a legal document that is a much more detailed version of the project resolution, but the Board has to be provided multiple opportunities to opt out if they see fit. Jake Wade made motion to approve Final Bond Resolution, Deb Allen seconded the motion and it carried 5-0.

### **RESOLUTION APPROVING AMENDED AND RESTATED POST ISSUANCE COMPLIANCE PROCEDURES**

“Exhibit D” spells out terms of the Bond Issuance and the legal procedures we will utilize moving forward. Mr. Notaro motioned to approve resolution, Jake Wade seconded the motion and it carried 5-0.

### **2022-2023 SCHOOL CALENDAR**

Please see the “final” draft of the 22-23 calendar. As you know, the Indiana General Assembly passed a provision that allows 3 E-Learning Days. SC has a plan to implement synchronous, virtual learning days during inclement weather. Our first “trial run” will be on November 1. On Virtual Learning Days, the expectation for teachers and students is that they will utilize the 2 hour delay schedule, but will then “attend” their classes and subjects on that 2 hour delay schedule. The 2 hour delay schedule allows teachers and parents time to prepare for a change in their day. Teachers will be allowed to work from home on Virtual Learning Days, assuming they are virtual 10:00 - 3:00 (following the 2 hour delay format). Staff are also welcome to come to SC if internet capability is not sufficient in their location. Gerri Grott motioned to approve 2022-2023 School Calendar, Jake Wade seconded the motion and it carried 5-0.

### **CLASSIFIED EMPLOYEE HANDBOOK**

Please see an updated draft of the Classified Employee Handbook. This handbook is updated and re-approved by the Board annually. Updates to salary in specific positions are the primary areas of revision from the previous version. Mr. Notaro motioned to approve Classified handbook, Jake Wade seconded the motion and it carried 5-0.

### **SUBSTITUTE TEACHER HANDBOOK**

We look to provide this document to new substitute teachers when they first come to South Central. Mr. Wade motioned to approve Substitute Handbook, Allen Stevens seconded the motion and it carried 5-0.

### **MOU WITH MSD OF NEW DURHAM TOWNSHIP (Westville)**

Please see an MOU with New Durham Township. This MOU is to be updated annually as we share transportation to AK Smith, a Food Service Director, and our German Teacher. Mr. Notaro motioned to approve MOU, Jake Wade seconded the motion and it carried 5-0.

### **RESIGNATION OF SUPERINTENDENT**

Thank you for the opportunity to serve as your Superintendent the past 4 years. The students, staff, community, and Board have made it enjoyable. I’d like to thank Jake Wade, Steve Koontz, Todd Morrow, Gerrie Grott, and Dominic Notaro for hiring me and I’d like to thank Allen Stevens and Deb Allen for being new Board members that have been phenomenal to work with as well. You are

a great Board - thank you! Jake Wade motioned to accept and approve resignation of Superintendent, Dr. Theodore Stevens. Mr. Notaro seconded the motion and it carried 5-0.

### **OTHER ITEMS THAT MAY COME BEFORE THE BOARD**

The School Board acted to approve Mr. Ben Anderson as Interim Superintendent, for South Central Schools, effective July 1, 2022. Mr. Notaro motioned to approve, Jake Wade seconded the motion and it carried 5-0.

### **ADJOURNMENT**

Allen Stevens made a motion to adjourn the meeting at 6:50 p.m., Jake Wade seconded the motion and it carried 5-0.

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Deborah Allen, President

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Dominic Notaro, Vice-President

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Jake Wade, Secretary

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Geraldine Grott, Deputy Secretary

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Allen Stevens, Member