

Meeting: SOUTH CENTRAL BOARD OF TRUSTEES REGULAR MEETING

Date: TUESDAY, SEPTEMBER 11TH, 2018 at 6:00 p.m.

Location: SOUTH CENTRAL COMMUNITY SCHOOL BOARD ROOM

<i>Persons Attending</i>	
1.	<i>Jacob Wade, President</i>
2.	<i>Dominic Notaro, Vice-President</i>
3.	<i>Geraldine Grott, Secretary</i>
4.	<i>Steven Koontz, Deputy Secretary</i>
5.	<i>Todd Morrow, Member</i>
6.	<i>Dr. Theodore Stevens, Superintendent</i>
7.	<i>Nicholas Kimmel, Elementary Principal</i>
8.	<i>Ben Anderson, High School Principal</i>
9.	<i>William Kaminski, School Attorney</i>
<i>Items To Be Discussed</i>	
1.	<i>Call to Order</i>
2.	<i>Pledge of Allegiance</i>
3.	<i>Public Expressions – Persons wishing to make the board aware of suggestions, ideas, and/or comments may address the board at this time. Comments that involve personnel or students must be discussed in private.</i>
4.	<i>Public Hearing on the 2019 Budget</i>
5.	<i>Approve Resolution to Adopt the 2019 Capital Projects Plan</i>
6.	<i>Approve Resolution to Adopt the 2019 Bus Replacement Plan</i>
7.	<i>Second Reading on Vol. 30 No. 2 Neola New/Revised/Updated Policies</i>
8.	<i>Consent Agenda</i>
9.	<i>Administrative Report</i>
10.	<i>Action Items</i>
11.	<i>Other Items that May Come Before the Board</i>
12.	<i>Adjournment</i>
13.	
14.	
15.	

This meeting is a meeting of the School Board in public for the purpose of conducting the School Corporations business and is not to be considered a public community meeting. There will be time for public participation as indicated by agenda. The meeting site may not be fully accessible. Any persons requiring further accommodation should contact the Superintendent at the Corporation Office.

MEETING NOTES

4.	<p><u>Public Hearing on 2019 Budget:</u> <i>Mrs. Dutoi, Corporation Treasurer is requesting board approval to adopt the 2019 CPF Plan and Bus Replacement Plan.</i></p>
5.	<p><u>Approve Resolution to Adopt the 2019 Capital Projects Plan:</u></p>
6.	<p><u>Approve Resolution to Adopt the 2019 Bus Replacement Plan:</u></p>
7.	<p><u>Second Reading of New/ Revised/ Updated Neola Policies Vol 30 Number 2:</u> <u>Policy 1422- Nondiscrimination and Equal Employment Opportunity – Revised</u> <u>Policy 1662 – Anti-Harassment – Revised</u> <u>Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity – Revised</u> <u>Policy 3122 – Nondiscrimination and Equal Employment Opportunity – Revised</u> <u>Policy 3362 – Anti-Harassment – Revised</u> <u>Policy 4122 – Nondiscrimination and Equal Employment Opportunity – Revised</u> <u>Policy 4362 – Anti-Harassment – Revised</u> <u>Policy 5517 – Anti-Harassment – Revised</u> <i>The revision to these eight (8) policies is replacing language previously included in each that addresses the Corporation’s obligation to maintain public records and student records created during the investigation of a Complaint in the ‘Privacy/ Confidentiality’ section. The verbiage is replaced with a new section entitled ‘Retention of Public Records, Student Records, and Investigatory Records and Material’ where it is required that the Corporation maintains all information created or received as part of an investigation.</i> <u>Policy 2700 – Annual Performance Report – Revised</u> <i>The revision to this policy incorporates the requirement to include in the Annual Performance Report any seclusions or restraints by School Resource Officers in the number of instances in which either seclusion or restraint is used.</i> <u>Policy 3120.04 – Employment of Substitutes – Revised</u> <i>This revision is to incorporate requirements of current Indiana law, the Indiana administrative code, and IDOE procedures related to hiring of substitute teachers.</i> <u>Policy 3131- Reduction in Force (“RIF”) in Certificated Staff – Revised</u> <i>Following a decision of the 7th Circuit in ‘Elliot v Board of School Trustees of Madison Consolidated Schools’, this revision keeps the policy limited to enforcement of “current law”. A new administrative guideline has been developed that addresses specific procedure for a RIF under the ‘Elliott’ decision, avoiding the need for Board approval if the US Supreme Court were to reverse the decision on appeal.</i> <u>Policy 4162 – Drug and Alcohol Testing CDL Holders and Other Employees Who Perform Safety Sensitive Functions – Revised</u> <i>The revision to this policy includes the change from opiates to opioids on the substances for which CDL Holders and other employees who perform safety sensitive functions are to be tested, as well as updates to language so that is even more consistent with the Code of Federal regulations concerning these tests.</i> <u>Policy 5630.01 (V2) – Use of Seclusion and Restraint with Students – Revised</u> <i>The Indiana General Assembly has revoked a regulatory exception for school resource officers from the duty to report seclusion or restraint of students. The revision to this policy reflects the requirement that school resource officers are now to file the same reports as other staff members who may use seclusion or restraint with a student.</i> <u>Policy 6610- Extra-Curricular Funds – Revised</u> <i>The revisions for this policy reflect the current requirements of State law and the guidelines of the State Board of Accounts regarding the management of extra-curricular funds, as well as the investment of those funds. The revisions are set forth the duties of the Principal, the Treasurer, and the Superintendent.</i> <u>Policy 7510 – Use of Facilities – Revised</u> <i>The revision proposed for this policy offers Corporations the option of prohibiting the possessions, use, or distribution of alcoholic beverages or controlled substances at any function occurring on school premises and prohibiting betting at any function occurring on school premises, and/or permitting Corporation –related organizations to have raffles or similar forms of fund-raising on school premises if the Superintendent has approved of this in advance.</i> <u>Policy 7530.02 – Staff Use of Personal Communication Devices – Revised</u> <i>The policy has been revised to enable Corporations to determine whether or not staff members are permitted to conduct Corporation business by text or instant messages on a Personal Communication Device (PCD). The revisions proposed also set forth a requirement to archive texts or instant messages that relate to Corporation</i></p>

business that are sent or received on a PCD. Additional revisions are proposed that more explicitly address the Corporation's expectations regarding the safe use of PCDs while driving and the records retention requirements for PCD communications that relate to Corporation business of any sort.

Policy 8315 – Information Management – Revised

This policy has been revised to more generally address a litigation hold, which requires a Corporation to identify and preserve information that has been created and maintained by the Corporation and is related to a specific matter.

8.

Consent Agenda:

a) **Approval of the August 14, 2018 Regular Meeting and September 4, 2018 Executive Session Board Minutes.**

b) **Personnel Recommendations:**

- 1) **Board approval for a salary amendment to Corporation Bus Driver Sue Satoski's salary to include her prior years of service to South Central Community School Corporation.**
- 2) **Board approval for the Transportation Director to receive cell phone stipend.**
- 3) **Board approval for the Deputy Treasurer to receive benefits as outlined in the Classified Employees Handbook.**
- 4) **Board approval for Lisa Denger as 2018-2019 Spanish Club Sponsor as recommended by Jr-Sr High School Principal Ben Anderson.**
- 5) **Board approval for Katie Anderson as 2018-2019 Junior Class Sponsor as recommended by Jr-Sr High School Principal Ben Anderson.**

c) **Personnel Resignation:**

- 1) **Board approval for the resignation of Vicki Thomas, High School Cheer Coach effective August 29, 2018.**

d) **Professional Leave Requests:**

- 6) **Board approval for Jared Miller to attend New Athletic Director workshop, August 23, 2018, in Indianapolis; requesting registration and mileage costs.**
- 7) **Board approval for Ryan Kruszka to attend NIESC-Teacher Evaluation Training August 28-August 29, 2018 in Mishawaka; requesting mileage.**
- 8) **Board approval for Tina Randall, to attend College Counselor Workshop, September 5, 2018 in Merrillville; requesting mileage.**
- 9) **Board approval for Tina Randall to attend AK Smith Counselor Fall Meeting Training, September 7, 2018 in Michigan City; requesting mileage.**
- 10) **Board approval for Rachel Dutoi to attend IASBO certification classes (A110-Fund Accounting/Budget Cycle & Audits & ADM210 Business Ethics & Fraud Prevention) September 27, 2018 in Indianapolis; requesting registration, lodging and mileage.**
- 11) **Board approval for Joyce Malecki to attend Paths to Quality Level 3 binder work for Pre-K at South Central on August 31; requesting substitute teacher pay.**
- 12) **Board approval for Tina Randall to attend INTERS (Vocational Funding Report) meeting on September 13 in Michigan City; requesting mileage.**
- 13) **Board approval for Tina Randall to attend the Guidance Counselor Luncheon regarding Graduation Pathways requirements at Ancilla College on September 14; requesting mileage.**
- 14) **Board approval for Tina Randall and Ben Anderson to attend the IASP Graduation Pathway Regional Workshop on September 25 in Crown Point; requesting mileage.**
- 15) **Board approval for Tina Randall to attend the Indiana State Financial Aid and DOE Counselor Workshop on September 26 at Notre Dame; requesting mileage.**
- 16) **Board approval for Donna Hale to attend LaPorte Symphony conference October 10th in LaPorte; mileage and substitute teacher costs being requested.**
- 17) **Board approval for Jessica Bules to attend the Indiana School Safety Specialist Academy in Indianapolis on November 5th & 6th; mileage and substitute teacher costs requested.**
- 18) **Board approval for Katie Anderson to attend the Indiana School Safety Specialist Academy in Indianapolis on November 5th, 6th and February 25, 2019; mileage and substitute teacher costs requested.**
- 19) **Board approval for Theodore Stevens to attend the ISBA Fall Conference in Indianapolis on September 10 & 11; requesting registration, lodging, and mileage.**
- 20) **Board approval for Theodore Stevens to attend Leadership LaPorte County, 1 day a month, September – May. Requesting registration.**

	<p>e) <u>Donations:</u></p> <p>1) Board approval to accept the following donations:</p> <p>a) To Athletics-From Red Zone Fan Club for \$400.00 for Hudl Subscription</p> <p>b) To Athletics-From Red Zone Fan Club for \$500.00 for Football Equipment</p> <p>c) To FFA-From LaPorte County Sunday Farmers in memory of Tom Mrozinski</p> <p>d) Tina Coburn received a donation/mini-grant from the National Energy Foundation in the amount of \$50.00 for support of classroom instruction.</p> <p>f) <u>Claims:</u></p>
9.	<p><u>Administrative Report:</u></p> <p>-Dr. Stevens, Superintendent, will inform the board members of pertinent information received during the ISBA Fall Conference</p>
10.	<p><u>Action Items:</u></p> <p>a) Corporation Employee Bonds</p> <p>1) Requesting Board Approval for Surety Bonds for the following employees</p> <p>-Rachel Dutoi, Business Manager / Corporation Treasurer</p> <p>-Emily Homann, Deputy Treasurer</p> <p>-Public Employees Position Schedule</p> <p>-Marilyn Leahy, Food Service Employee</p> <p>-Susan Goodwin, Food Service Employee</p> <p>-Cynthia Freeman, Food Service Employee</p> <p>-Patricia Hardin, Elementary ECA Treasurer</p> <p>-Benjamin Anderson, Jr-Sr High School Principal</p> <p>-Jacqueline Abshire, Corporation Administrative Assistant</p> <p>-Lisa Rosebaum, Jr-Sr High School ECA Treasurer</p>
11.	<p><u>Other Items that May Come Before the Board:</u></p>
12.	<p><u>Adjournment</u></p>